

2012-13
AQAR
Online format

INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgment or categorization on institutional quality is intended.

IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled up questionnaire, please take a printout of each completed page before proceeding further.

1. Kindly provide the details of the institution

- Name of Institution: Devchand College, Arjunnagar
- Year of Establishment of the Institution: 1960
- Address Line 1: Arjunnagar
- Address Line 2: Tal. Kagal Dist. Kolhapur
- City/Town: Via-Nipani
- State: Maharashtra
- Postal Code: 591237
- Email Address: principal@devchandcollege.org

2. NAAC Accreditation/ Reaccreditation Details

- Year of Accreditation/ Reaccreditation: 2011
- Current Grade: B
- CGPA: 2.89

3. Institutional Status: Affiliated Permanent

4. Contact Person Details

- Name of Head of Institution: Dr. Joshi Anant Gajanan
- Contact Phone: 08338220112
- Email: principal@devchandcollege.org
- Website URL: www.devchandcollege.org
- Name of IQAC Coordinator Dr.Shah Prashant Prabhakar
- Email: ppshahanpn@yahoo.com

2.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

- Undergraduate (BA/B.Sc./B.Com etc.) 11
- Post Graduate (MA/M.Sc./M.Com etc.) _ 7
- Research Programmes (M.Phil /P.hD) _ 7
- Certificate Programmes_ 2
- Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/ Medicine/ Pharmacy /Paramedical /Nursing etc) 0
- Other value added programmes: 0
- Any other programme offered (Specify) 2

6. Details on Programme Development (Enter a number; 0 for nil)

- New programmes added during the year 1
- New programs designed 2
- Programs under revision 0
- Interdepartmental collaborative programmes 0
- Inter institutional collaborative programmes 0
- Number of review Committee Recommendations implemented (Total) 6
- Number of NAAC peer team recommendations implemented 5
- Number of UGC/any other expert committee recommendations implemented 0
- Number of review committee recommendation under implementation: 0
- Number of NAAC peer team recommendations under implementation: 2 out of 11
- Number of UGC/ any other expert committee recommendations under implementation: 0

7.Faculty Details (Enter a number; 0 for nil)

- Total faculty strength required as per norms for all programmes 53
- Total faculty on rolls 42
- Faculty added during the year 0
- Faculty positions vacant 11
- Faculty left during the year 2
- Total number of visiting faculty 6
- Total number of guest Faculty 4

8. Qualification of Faculty

- PhD and Above 20 highest Ph.D.
- MPhil 5 highest M.Phil
- Masters 7 only Masters
- Any other (Specify) 10 NET/SET/GATE etc

9. Faculty qualification improvement

- PhD awarded to existing faculty 3
- MPhil awarded to existing faculty 0
- Any other degree awarded to existing faculty.1

10. Administrative Staff Details (Enter a number; 0 for nil)

- Administrative staff (total sanctioned) 86
- Administrative staff (Actual strength) 41
- Added during the year of reporting 0
- Left during the year 00
- Number of posts vacant 45

11. Technical Support Staff Details (Enter a number; 0 for nil)

- Technical Support Staff (Total sanctioned strength) 1
- Technical Support Staff (Actual strength) 0
- Added during the year 0
- Left during the year 0
- Number of posts vacant 1

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) in line with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC : 02/01/2003

13. Composition of IQAC (Enter a number; 0 for nil)

- Number of IQAC members 12
- Number of Alumni in IQAC 4
- Number of Students in IQAC 0
- Number of Faculty in IQAC 9
- Number of Administrative Staff in IQAC 2
- Number of Technical Staff in IQAC 0
- Number of Management Representatives 2
- Number of External experts in IQAC 2
- Number of any other stakeholder and community representatives 0

14. IQAC Meetings

- Number of IQAC meetings held during the year: 02

15. Whether Calendar of activities of IQAC formulated for the academic year: yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

- Number of academic programmes proposed 3
- Number of value added programmes proposed 0
- Number of skill oriented programmes proposed 0
- Number of faculty competency and development programmes proposed: 2

- Number of other staff development programmes proposed 0
- Number of student mentoring programmes proposed 0
- Number of co curricular activities proposed 18
- Number of inter departmental cooperative schemes proposed 0
- Number of community extension programmes proposed 10
- Any other programmes proposed (Specify) : 2

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

- Number of academic programmes implemented 1
- Number of value added programmes implemented 0
- Number of skill oriented programmes implemented 2
- Number of faculty competency and development programmes implemented 1
- Number of other staff development programmes implemented 0
- Number of student mentoring programmes implemented 10
- Number of co curricular activities implemented 15
- Number of inter departmental cooperative programs implemented 1
- Number of community extension programmes implemented 08
- Any other programmes suggested that are implemented (Specify) 1

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

- Number of seminars/conferences/ workshops organized by IQAC within the institution 3,
Number of participants from the institution 41
- Number of participants from outside 5
- Number of external experts invited 0
- Number of external conferences/seminars/ workshops on institutional quality attended 3
- Number of events conducted with IQACs of other institutions as collaborative programs 1

19. Did IQAC receive any funding from UGC during the year ? No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL) Any other source including internal financial support from the management (Specify amount)

- Amount Received from UGC 0
- Amount Received from any other source including the college management Rs. 5000

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- Coordinator IQAC Delivered a key note address on “Role of faculty in Reaccreditation process with team work through bench marking” in one day faculty development programme at RBM Mahavidyalay Chandgad on 29-10-2012
- Coordinator IQAC Participated in the **National Conference** at Vivekanand College, Kolhapur and presented a paper entitled: “Role of IQAC in preparation of perspective Plan.” by Prashant Shah. Paper published in the **souvenir of National Conference** with ISBN :978-81-921350-1-4
- Secretary IQAC Participated in the **National Conference** at Vivekanand College, Kolhapur and presented a paper entitled: “Emerging with Innovative Best Practices via Brainstorming and Benchmarking in Eleven steps.” by *Savita Desai* Paper published in the **souvenir of National Conference** with ISBN : 978-81-921350-1-4
- Coordinator & Secretary IQAC Participated in the **National Conference** on ‘Preparing for Reaccreditation and third cycle of accreditation’ at Shahu

College, Kolhapur during 24,25 Aug 2012 and presented a paper entitled: "Integrated framework for Quality Assurance towards effective governance and operationalisation of academic and administrative activities" by Savita Desai and Prashant Shah. Paper published in **souvenir**.

- Coordinator & Secretary IQAC Participated in the **National Conference** Attended workshop on Best practices & bench marking at Shivaji University Kolhapur on 6-9-12
- Series of meetings of teachers' representatives / conveners of criteria was conducted to design the perspective plan for development of the college. The plan was presented to the management for further actions.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

- Number of new academic programmes developed or designed by faculty 0
- Number of faculty members involved in curriculum restructuring/revision/syllabus development 2 BOS
- Number of programmes in which evaluation process reformation taken up and implemented 0
- Number of active teaching days during the current academic year 202 (muster sr college)
- Average percentage of attendance of students 75(74.91)
- Percentage of classes engaged by guest faculty and temporary teachers 20 (53=100% hence CHB=32 /3=10.6) : 20%)
- Number of self financed programmes offered 1
- Number of aided programmes offered 10
- Number of programmes discontinued during the year 1

23. Whether any systematic student feedback mechanism is in place ? Yes

24. Feedback Details (If answer to Question 20 is Yes)

- Percentage of courses where student feedback is taken 100

25. Is feedback for improvement provided to the faculty? Yes

26. Faculty Research, Projects, and Publication details for the year

- Number of major research projects undertaken during the year 1
- Number of minor research projects undertaken during the year 01
- Number of major ongoing projects 0
- Number of minor ongoing projects 05
- Number of major projects completed 0
- Number of minor projects completed 3
- Number of major project proposals submitted for external funding 02
- Number of minor project proposals submitted for external funding 4
- Number of research publications in peer reviewed journals 42
- Number of research publications in international peer reviewed Journals 26
- Number of research publications in national peer reviewed journals 16
- Number of research papers accepted for publication in IN peer reviewed journals 4
- Number of research papers accepted for publication in national peer reviewed journals 5

- Average of impact factor of publications reported 2.32
- Number of books published 12
- Number of edited books published 01
- Number of books (single authored) published 00
- Number of books (coauthored) published 11
- Numbers of conferences attended by faculty 80
- Number of international conferences attended 07
- Number of national conferences attended 73
- Number of papers presented in conferences 75
- Number of papers presented in international conferences 12
- Number of papers presented in national conferences 63
- Number of conferences organized by the institution 1
- Number of faculty acted as experts resource persons 12
- Number of faculty acted as experts resource persons international 0
- Number of faculty acted as experts resource persons national 01
- Number of collaborations with international institutions 0
- Number of collaborations with national institutions 01
- Number of linkages created during the year 16
- Total budget for research for current year as a percentage of total institution budget 1(0.35)
Total budget annual Rs 2012-13: 1400000, UGC: 2854339, total: 4254000, Research lab equipments: 150000, %=0.35%
- Amount of external research funding received in the year 6,08,000/-
- Number of patents received in the year 0
- Number of patents applied for in the year 0
- Number of research awards/ recognitions received by faculty and research fellows of the institute in the year 1
- Number of PhDs awarded during the year 3
- Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities 28.57 % =29

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

- The total intake of students for various courses(Sanctioned) 2100
- Actual enrollment during the year 2072
- Student dropout percentage during the year : 20
131 out of 644(UG),
2010-11: Students admitted in I yr: 644,
students admitted in III yr in 2012-13 : 395
TC given : 118

Left education=644-395-118=131

- across the courses 57 (56.88%)
- Number of academic distinctions in the final examination and percentage 66
- Number of students who got admitted to institutions of national importance 3
- Number of students admitted to institutions abroad 0
- Number of students qualified in UGC NET/ SET 9
- Number of students qualified GATE/ CAT/ other examination (Specify) 0

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

- Number of students participated : 27

30. Does student counselling and guidance service exist ?

Yes

31. Student participation, if answer to Qn. 29 is yes

- Number of students Participated : 12

32. Career Guidance

- Number of career guidance programmes organized 1
- Percentage of students participated in career guidance programmes : 11

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 32

- Number of students participated in campus selection programmes 45
- Number of students selected for placement during the year 12

35. Does gender sensitization program exist?

Yes

36. If Answer is Yes to Qn 34

- Number of programmes Organized 4

37. Student activities

- Number of students participated in external cultural events 24
- Number of prizes won by students in external cultural events 2
- Number of cultural events conducted by the institute for the students 6
- Number of students participated in international sports and games events 0
- Number of students participated in national level sports and games Events 12
- Number of students participated in state level sports and games events 4
- Number of students participated in university level sports and games events 1
- Number of prizes won by students in international sports and games events 0
- Number of prizes won by students in national level sports and games events 0
- Number of prizes won by students in state level sports and games events 0
- Number of prizes won by students in university level sports and games events 4
- Number of sports and games events conducted by the institute for the students 8

38. Composition of students

- Percentage of Scheduled Caste 254 out of 2072 13 (12.26%)
- Percentage of Scheduled Tribe:16 out of 2072 = 1 (0.77%)
- Percentage of other backward communities 710 out of 2072= 35 (34.27%)
- Percentage of women students : 1033 out of 2072= 50 (49.86%)
- Percentage of physically challenged: 13 out of 2072= 1(0.63%)

- Percentage of rural students 100%
- Percentage of urban Students 00%

39. Scholarships and Financial Support

- Number of students availing financial support from the institution 27
- Amount disbursed as financial support from the institution 4300
- Number of students awarded scholarship from the institution 27
- Number of students received notable national/international achievements/recognition 10
mehrotra weikfield

40. Student initiatives

- Number of community upliftment programmes initiated by students 0
- Number of literary programmes initiated by students 3
- Number of social action initiatives based on science / environment initiated by students 1
Number of student research Initiatives 00

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created? Yes

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored? Yes

43. Whether benchmarking is created for institutional quality management efforts? Yes

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format.

- Criterion I: 2 new courses under career oriented certificate courses with UGC assistance and Newer programmes as PG in Science like M.Sc. (Chemistry).
- Criterion II: Compulsory computer education and 40% application of ICT for regular teaching learning
- Criterion III: 8 minor research projects and 4 major research projects to different agencies like UGC, DST, CSIR etc. and organization of 3 national conferences.
- Criterion IV: six new classrooms
- Criterion V: Well functional Alumni association to generate funds for the college development.
- Criterion VI: Strong mechanisms for grievance redressal, counseling, career guidance and placement.
- Criterion VII: Gender sensitization, environmental awareness programmes.

45. Is a Management Information System (MIS) in place? Yes

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures

5. Research administration

6. Others

(enter the respective details corresponding to the serial numbers)

1. MIS in Administrative procedures including finance has been implemented

2. Student admission procedure continued with perfection.

3. Student records have been maintained.

4. Exam forms filled in online and hall tickets and supervisor's reports generated online

5. Research database like online journals, formats & guidelines for projects etc created. Different reports for affiliation, and softwares applied.

6. 100% database of library has been created

47. Existence of learning resource management

- E-database in library : yes
- ICT and smart class room : yes
- e-learning sources (eBooks, e-Journals) yes
- Production of teaching modules yes
- Interactive learning facilities yes

48. Internal resource mobilization: Kindly provide the amount contributed

- Research 0
- Consultancy and training 0
- Student contribution 96000
- Alumni contribution 0
- Well wishers 0

49. Infrastructure and welfare spending: Please specify the amount

- Amount spent for infrastructure development 28,54,339/-
- Amount spent for student welfare 0
- Amount spent for staff welfare 4850

50. Is delegation of authority practiced? Yes

51. Does grievance redressal cell exist?

- Faculty Yes
- Students Yes
- Staff Yes

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

- Number of grievances received 1
- Number of grievances resolved 0

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

- Number of grievances received 15
- Number of grievances Resolved 15

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

- Number of grievances received 0
- Number of grievances Resolved 0

55. Has the institution conducted any SWOT analysis during the year? Yes

56. The SWOT analysis was done by internal or by external agency

- Internal Yes (by IQAC & Depts)
- External Yes (by management & IQAC)

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- Improved technical support for TLE and governance activities.
- Appreciable growth in research culture and performance.
- Increase in the participation of students at National level.

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Lack of communication skills among students and staff.
- Inadequate building and space for library
- Space constraint/congestion on infrastructure due to increased intake.

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Organising National conferences and number of regional workshops
- Research guidance to more students with improved facilities

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Vacancies in the teaching and nonteaching cadres
- Employability of students

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Recognition to the research laboratory in Chemistry
- Number of proposals to funding agencies
- Provided opportunity to more number of students from deprived community.
- Participation of students in R-D parade.
- 10 students received Mehrotra Weikfield Scholarship
- One student secured first rank in University B.Sc. III
- Consistently 25th year of being Winner of zonal volleyball tournament
- Secured gold and silver medal in power lifting in interuniversity competition.

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- It has brought awareness in the stakeholders about the strengths and weaknesses of the institution.
- It has helped in preparing the perspective plan and benchmarking of the institution
- Created awareness regarding accountability in reporting of the activities performed.

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

Tip: submitted on 30/09/2013 at 5.15 pm.